

## **COMMENCEMENT CEREMONY INSTRUCTIONS**

Saturday, December 7, 2024 2:00 p.m.

Graduates must arrive by 1:00 p.m. as noted below.

If you are not present for the processional line up, your name will be removed from the marching list.

Be present in the Metcalfe Gathering Room (basement of Wollaston Church of the Nazarene) promptly at 1:00 p.m. on Saturday afternoon. Graduates will march in a single line. For undergraduate students, tassels are worn on the right. For graduate students, tassels are worn on the left and caps are to be worn throughout the exercises, except for the men at times of prayer.

The Processional will move out at 1:55 p.m. Graduates should fill up the seats beginning with the front row. Move quickly, stand close together, and do not leave vacant seats. The Marshals will direct you.

## **Procedure:**

- 1. Main address by speaker
- 2. Graduating class is asked to stand and will be presented
- 3. Respective degrees are awarded
- 4. When prompted, undergraduates should take their tassel in the right hand and move it to the left side.

## The order for coming to the platform will be:

- Bachelor of Arts
- Bachelor of Science
- Master of Education
- Master of Science

The Marshal will direct graduates to the platform stairs. The first person should take a position at the top of the stairs on the platform and stand there until their name is called. When your name is read, you will step across the platform to shake hands with the President and receive your diploma. Graduates will receive their diploma case only. Then, go down the other side of the platform. Follow the instructions of the ushers and proceed back to your seat and be seated.