



MISSING STUDENT NOTIFICATION POLICY FOR STUDENTS WHO RESIDE IN ON-CAMPUS HOUSING

Policy Statement

This policy contains the official notification procedures of Eastern Nazarene College for missing students who reside in on-campus housing, in accordance with the requirements of the Higher Education Opportunity Act of 2008 (the “HEOA”).

Reason for Policy/Purpose

The purpose of this policy is to promote the safety and welfare of members of the University community through compliance with the requirements of the HEOA.

Who Needs to Know This Policy

Faculty, staff and students

Policy/Procedures

Missing Students Who Reside in On-Campus Housing

If a member of the College community has reason to believe that a student who resides in on-campus housing is missing, he or she should **immediately** notify ENC Security at (617) 745-3911. ENC Security will generate a missing person report and initiate an investigation.

After investigating the missing person report, should ENC Security determine that the student is missing and has been missing for more than 24 hours, they will notify the Quincy Police Department (QPD) and the student’s emergency contact no later than 24 hours after the student is determined to be missing. If the missing student is under the age of 18 and is not an emancipated individual, ENC will notify the student’s parent or legal guardian immediately after ENC Security has determined that the student has been missing for more than 24 hours.

In addition to registering an emergency contact, students residing in on-campus housing have the option to identify confidentially an individual to be contacted by ENC in the event the student is determined to be missing for more than 24 hours. If a student has identified such an individual, ENC will notify that individual no later than 24 hours after the student is determined to be missing. Students who wish to identify a confidential contact can do so through the Student Development Office web page.

Contacts

Subject	Contact	Telephone	E-mail
Missing Persons	Office of Safety And Security	(617)-745-3911	security@enc.edu
	Student Development Office	(617) 745-3718	sdo@enc.edu

Related Information

[Higher Education Opportunity Act of 2008, Public Law 110-315](#)