

Your 2017-2018 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information the financial aid administrator at Eastern Nazarene College will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents and submit the form and other required documents to Office of Financial Aid. The financial aid administrator may ask for additional information. If you have questions about verification contact Office of Financial Aid as soon as possible so that your financial aid will not be delayed.

**Independent Student’s Information**

Last Name,	First Name,	M.I.	Student ID #
Street Address (include apt. no.)			Date of Birth
City,	State,	Zip Code,	Email Address
Home Phone Number (include area code)			Alternate or Cell Phone Number

**A. Independent Student’s Family Information**

List below the people in your household. **You must include:**

- Yourself
- Your spouse, if you are married
- Your children, if any, if you will provide more than half of their support from July 1, 2017, through June 30, 2018, or if the child would be required to provide your information if they were completing a FAFSA for 2017-2018. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2018.

Full Name	Age	Relationship	College
<i>Missy Jones (example)</i>	<i>18</i>	<i>Sister</i>	<i>Central University</i>
		Student	Eastern Nazarene College
<i>If more space is needed, attach a separate page with the student’s name and Students ID Number at the top.</i>			

**B. Independent Student's and Parent's Income Information to Be Verified**

**1. TAX RETURN FILERS** - *The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If the student has not already used the tool, go to FAFSA.gov, log in to the student's FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if the student is eligible to use the IRS Data Retrieval Tool to transfer 2015 IRS income tax information into the student's FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers.*

**Check only ONE box from below if you filed a 2015 tax return.**

Check here if **you used, or will use**, the IRS Data Retrieval Tool to transfer your tax information to your FAFSA, and **skip to section C.**

Check here if **you did not** use the IRS Data Retrieval Tool. Attach a copy of your IRS Tax Return Transcript to this form. Contact the IRS at <http://www.irs.gov/Individuals/Get-Transcript> or 1-800-908-9946 to request a copy of your 2015 IRS Tax Return Transcript, **and skip to section C.**

**2. TAX RETURN NONFILERS-** *Individuals who did not file an IRS tax return for the relevant tax year will need to submit a "Verification of Non-filing Letter" (VONF) from the IRS dated on or after October 1, 2016 attesting that he/she did not file a 2015 IRS income tax return. If they successfully register at Get Transcript online ([www.irs.gov/individuals/get-transcript](http://www.irs.gov/individuals/get-transcript)), they will receive a PDF page indicating that the IRS has no record of a tax return being filed for the requested year. Individuals who are not able to successfully register for the online tool will need to request a Verification of Non-Filing (VONF) letter using IRS Form 4506-T. A VONF letter is not available through the online Get Transcript by Mail or through the automated phone request process. The appropriate document must be sent before federal aid can be finalized.*

**Check only ONE box from below if you DID NOT file a 2015 tax return, list every employer even if they did not issue an IRS W-2 form. If earned income is not on a W-2, please include a signed statement giving sources and amounts of income earned.**

The student (and, if married, the students spouse) was not employed and had no income earned from work in 2015.

The student (and, if married, the students spouse) was employed in 2015 and has listed below the names of all the student's employers, the amount earned from each employer in 2015 even if they did not receive an IRS W2 form, and whether an IRS W-2 form is attached. Attach copies of all 2015 IRS W-2 forms issued to the student by employers.

Student Employer's Name	2015 Amount Earned	Check if W-2 Attached
<i>Suzy's Auto body Shop (example)</i>	<i>\$2,000 (example)</i>	<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
<i>If more space is needed, attach a separate page with the student's name and Student ID Number at the top.</i>		

**VONF-** Provide documentation from the IRS (Verification of Non-filing Letter) dated on or after October 1, 2016 that indicates a 2015 IRS income tax return was not filed with the IRS.

The Verification of Non-filing Letter is included with this worksheet.

Student's Name: \_\_\_\_\_ ID# \_\_\_\_\_

**C. Independent Student's Other Information to Be Verified -You may leave one or both sections blank, only IF it does not apply to your household.**

1. Complete this section if someone in your household (listed in Section B) at any time received benefits from the Supplemental Nutrition Assistance Program "SNAP" (formerly known as food stamps) during 2014 or 2015.

One of the persons listed in Section B of this worksheet received Supplemental Nutrition Assistance Program SNAP (formerly known as food stamps) during 2014 or 2015. Please provide documentation of the receipt of SNAP benefits during 2014 and/or 2015 from your local SNAP agency. **SNAP may be known by another name in some states. For assistance in determining the name used in a state, please call 1-800-4FED-AID (1-800-433-3243).**

2. Complete this section if one of the student/spouse paid **Child Support** in 2015

One (or both) parents listed in Section B of this worksheet paid child support in 2015. The parent has indicated below the name of the person who paid the child support, the name of the person to whom the child support was paid, the names of the children for whom child support was paid, and the total annual amount of child support that was paid in 2015 for each child. Attached is documentation of the payment of child support.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support Was Paid	Name of Child for Whom Support Was Paid	Age of Child for Whom Support Was Paid	Amount of Child Support Paid in 2015
<i>If more space is needed, attach a separate page with the student's name and Student ID Number at the top.</i>				

**D. Other Untaxed Income to be Verified—Household Resources**

If any item does not apply, enter "N/A" for Not Applicable where a response is requested, or enter "0" (zero) in area where an amount is requested. If more space is needed, provide a separate page with student's name and student ID number at top.

IF the student was required to provide spouse information on the FAFSA, answer each question below as it applies to the student and the student's spouse whose information is on the FAFSA.

	STUDENT	SPOUSE
<b>1. Payments to tax-deferred pension and retirement savings</b> List any payments (direct or withheld from earnings) to tax-deferred pension and retirement savings plans (ex. 401(k) or (403(b) plans), including, but not limited to, amounts reported on W-2 form in boxes 12a through 12d with codes D,E,F,G,H, and S.	\$ _____	\$ _____
<b>2. Child Support Received</b> List the actual amount of any child support received in 2015 for the children in your household. Do NOT include foster care payments, adoption payments, or any amount that was court-ordered but not actually paid.	\$ _____	\$ _____
<b>3. Housing, food, and other living allowances paid to members of the military, clergy, and others.</b> Include cash payment and/or the cash value of benefits Do NOT include the value of on-base military housing or the value of a basic military allowance for housing.	\$ _____	\$ _____

Student's Name: \_\_\_\_\_ ID# \_\_\_\_\_

STUDENT

SPOUSE

**4. Veterans non-education benefits**

\$ \_\_\_\_\_ \$ \_\_\_\_\_

List the total amount of veterans non-education benefits received in 2015. Include Disability, Death Pension, Dependency and Indemnity Compensation(DIC), and/or VA Educational Work-Study allowances. Do NOT include federal veteran's educational benefits such as: Montgomery GI Bill, Dependents Education Assistance Program, VEAP Benefits, Post-9/11 GI Bill

**5. Other untaxed income**

\$ \_\_\_\_\_ \$ \_\_\_\_\_

List the amount of other untaxed income not reported and not excluded elsewhere on this form. Include untaxed income such as workers compensation, disability, Black Lung Benefits, untaxed portions of health savings accounts from IRS Form 1040 Line 25, Railroad Retirement Benefits, etc. Do NOT include any items reported or excluded in D1 – D4 above. In addition, do not include student aid, Earned Income Credit, Additional Child Tax Credit, Temporary Assistance to Needy Families (TANF), untaxed Social Security benefits Supplemental Security Income (SSI), Workforce Investment Act (WIA) educational benefits, combat pay, benefits from flexible spending arrangements (ex. Cafeteria plans), foreign income exclusion, or credit for federal tax on special fuels.

**6. Money received or paid on the student's behalf**

\$ \_\_\_\_\_ \$ \_\_\_\_\_

List any money received or paid on the student's behalf (ex. Payment of student's bills) and not reported elsewhere on this form. Enter the total amount of cash support the student received in 2015. Include Support from a source whose information was not reported on the student's 2016-2017 FAFSA, but do NOT include support from a source whose information WAS reported. For example, if someone is paying rent, utility bills, etc. for the student or gives cash, gift cards, etc., include the amount of that person's contributions *unless the person is student's spouse whose information is already reported on the student's 16/17 FAFSA*. Amounts paid on the student's behalf also include any distributions to the student from a 529 plan owned by someone other than the student or the student's spouse, such as grandparents, aunts, and uncles of student.

**WARNING:**  
If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

**E. Certification and Signatures:** Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student is required to sign this worksheet, if married, spouse signature is optional.

\_\_\_\_\_  
**Student's Signature** **Date**

\_\_\_\_\_  
**Spouse's Signature** **Date**

*You should make a copy of this completed form for your records.*